

INTERNATIONAL
MILITARY STUDENT
HANDBOOK



United States Army
John F. Kennedy
Special Warfare Center and School of Excellence
Ft Bragg, NC 28310

Introduction

Congratulations on your selection to attend one of the many and varied courses offered here at the United States Army Special Operations Center of Excellence here at Ft Bragg, North Carolina. Your selection is indicative of your past achievement and future potential. As you embark on a unique journey, you can experience first class education and a first rate intercultural exchange. Take full advantage of your time at Ft Bragg, an opportunity you, and in many cases your family, will grow and benefit from each passing day.

You will train at Ft Bragg, but you will study and experience the American lifestyle, visit and become familiar with American businesses and better understand the government of your host country. We realize adjustments are necessary to live here among your American friends, adjustments as simple as converting from a metric system to the U.S. system to learning how to drive on the "right" side of the road. Adjustments may appear difficult at times, particularly in the beginning, but certainly not insurmountable.

The International Military Student Office (IMSO) staff and I will keep in mind that you are making adjustments living in the United States and will make ourselves available to assist you during this transition period. There are many every day "situations" the IMSO staff can help with, we've helped many who preceded you, so please, take advantage of our knowledge and visit our staff that is prepared and more than willing to care for your needs.

Welcome! I hope you have an enjoyable and memorable time while visiting and living in and around Ft Bragg, North Carolina

Welcome to Fort Bragg

International students should report to the International Military Student Office (IMSO) office, located Building D-3404, Darby Loop. Administrative matters such as in-processing, briefings, finance, leave/pass and identification cards will be handled by the IMSO.

Contact Information for the International Military Student Office

Address:

IMSO

D 3404 Darby Loop

Fort Bragg, NC 28310

Office number: (910) 396-2279

Fax Number: (910)432-7002

Email: braggimso@socom.mil

Website: <http://www.socom.mil/SWCS/IMSO/index.htm>

Director: Joyce Yarborough

Office (910)396-2279

E-mail: joyce.a.yarborough.civ@mail.mil

OIC/NCOIC:
Office (910)396-1333, (910) 432-2125
E-mail: braggimso@socom.mil

Administrative Manager: Tricia McGowan
Office (910)432-7392
E-mail: tricia.mcgowan@socom.mil

Field Studies Program/ Sponsorship Manager: Earlene Turner
Office (910)432-9204
E-mail: Earlene.n.turner@socom.mil

Mission

The mission of the Fort Bragg International Military Student Office (IMSO) is to create the conditions and climate for sustained professional growth and success; provide and coordinate support for the world's best international military students and promote a favorable impression of the American way of life; and to support the Security Assistance Training Program (SATP) objectives through:

Security Cooperation Education and Training Program - Provide the International Military Students (IMS's) with advance information to assist them as they travel to Fort Bragg in-class information, and preparation for their return journey to their home country.

Administration - Manage all matters pertaining to administration, liaison, personal affairs, welfare, discipline, and official activities of International Military Students (IMS's).

Courses - Assist the IMS in developing expertise and systems needed for effective management and operations of its armed forces in rapport with the U.S. Armed Forces while attending any SOCoE courses.

Field Studies (Formerly, "Informational Program") - Provide a better understanding of the United States, its people, political system, military, institutions, and way of life through Department of the Army's Field Studies.

Sponsorship - Plan, coordinate and execute Department of the Army's International Sponsorship Programs. Motto is "American Volunteerism at Work"

Vision

International Military Student Office is the premiere training academy committed to producing quality international professionals instilled with sound leadership skills.

Philosophy

The International Military Student Office is committed to providing the highest quality training to international military personnel. We will accomplish this through active involvement and cooperation of all school personnel fostered by teamwork, open communications, integrity, and full utilization of all resources.

International Student Lobby

The IMSO lobby is a place where international students can come to relax. We offer coffee and tea at no expense to the student. We ask that you discard your empty coffee cups, excess papers, and plates in the trash cans provided. If you have coffee/tea in your cup, please dispose of the liquid in the sink before placing in the trash.

The computers in the computer room are for student's use; it is mainly for email but also has Skype. Please do not add, change, or delete any programs on the computers. Do not connect to any type of pornographic materials websites. Misuse will be detected and will result in disconnection of all computers.

A telephone is located in the IMSO lounge for your use during duty hours. The telephone is for both personal & official business use. We request that you limit your calls 3 minutes if others are waiting to use the phone. There will be no long distance telephone calls made (either domestic or international) without the use of a personal phone card that you purchase yourself. You must use a personal phone card for both personal & official business phone calls. Local calls in the Fort Bragg, Spring Lake, and some areas of Fayetteville are free & don't require a phone card.

For emergencies you may give the IMSO number, (910) 396-1333, to your embassy, family members, or friends to contact you during office hours. An IMSO staff member will take the message and place it in your mail box in the IMSO. After duty hours or on weekends, you can be reached in your hotel room at 910-396-7700 ext. 2 and your room number.

You must keep the lounge tidy by cleaning up after yourselves. The lounge is not for sleeping or lying down. Please do not move the furniture, tennis table or foosball table.

Come Prepared

Some important items will be discussed below to ease your transition at Fort Bragg. They are: arriving, documents, money, orders, additional transportation, medical insurance, and climate. By taking time to complete certain actions before departing your country, your first weeks here will be more pleasant.

“Arriving”

Students reporting to Fort Bragg should be ticketed to Fayetteville Regional Airport, Fayetteville, NC. (Airport code: FAY)

-Raleigh-Durham International Airport (Airport code: RDU) is a two-hour drive from Fort Bragg and should not be used.

-PLEASE NOTIFY THE IMSO OF ARRIVAL DATE AND TIME AS SOON AS FLIGHT ARRANGEMENTS ARE CONFIRMED.

Students who have flight delays should call the IMSO (910-396-2279/ 910-432-7392/ 910-432-9204) during work hours or 910-584-7318 (BB) and Staff Duty (910-432-2201) after hours to report arrival delays. In any case, if you arrive at the Fayetteville Regional Airport and no one from the IMSO is there to meet you and you are unable to contact anyone from the IMSO, wait at least 30 minutes in the baggage claim area after your scheduled time of arrival before arranging transportation from Airport Taxi service outside the baggage area.

If no notification of arrival was given, the IMS should take a taxi from the airport to IHG Moon Hall.

The cost is approximately \$40.00USD one way.

If you are funded through International Military Education Training Program (IMET), this office will reimburse you for your taxi expense. All other IMS will have to request reimbursement from home country. **** All IMS must obtain a receipt from the taxi driver to get reimbursement. ****

The SCO in country should make every attempt to notify the IMSO (by fax, phone or email), of student's arrival as soon as possible.

Flight numbers and arrival times should be confirmed at least five working days in advance, preferably by email.

Documents

Bring at least six (6) copies of your invitational travel orders (ITO), your passport and visa, and any medical documents with appropriate translations in English. Your invitational travel order is the official document for controlling all your training and entitlements while you are in the US. Ensure that it reflects all the training you expect to receive, identifies the periods of authorized travel and authorization for leave, lists all the family members authorized to accompany you, any additional pay entitlements, and baggage limits. Your invitational travel orders should also identify passport and visa requirements. Visas govern your entry in the US as long as you stay in the US. It should not expire until you complete all training listed on your invitational travel orders. If you're bringing authorized dependents, you may need to have immunization, physical and academic history records to enroll children in school. **** All documents must be in English. ****

Lodging and Eating On Base

Ft Bragg lodging accommodations will be provided for all unaccompanied IMS. The cost for lodging on Ft Bragg is \$79.50 per night. Make sure you have adequate funds to accommodate families' needs. You can purchase your own meals, on base, at the SWCS dining facility, open three times a day every weekday: 7:30 a.m. to 9 a.m. for breakfast, 11:30 a.m. to 1 p.m. for lunch and 5 p.m. to 6:30 p.m. for dinner, except for Wednesday dinners which will be served from 4:30 p.m. to 6 p.m. On select weekends (in rotation with other Fort Bragg dining facilities), the SWCS DFAC will be open 8 a.m. to 10 a.m. for breakfast, 11:30 a.m. to 1:30 p.m. for lunch and 3:30 p.m. to 5:30 p.m. located on Ardennes St. near Bank Hall; the South Post PX and Commissary is located at 1017 Canopy Ln and open until 9pm. Meals are inexpensive usually between \$6 and \$10. Students who have their own transportation may choose to eat at nearby restaurants.

Off Base

FMS Students who bring their families must plan for complete living expenses in the local community. If you bring children, expect to spend several nights in a hotel before moving to an apartment. For a family of three to five, a hotel room will cost from \$100 to \$150 per day. A variety of restaurants are available in the city if you have transportation, but expect to spend about \$20 person per day for three simple meals. A typical two-bedroom, furnished apartment rents for approximately \$1000 or more per month. There is usually an additional charge if the rent is not paid by the fifth of each month this is called a late fee. You will probably be asked to sign a lease and pay the first and last months' rent at the time you move in. You will usually be required to pay a "security" (a month's rent) at the time you

move in. If the apartment is left clean to the satisfaction of the owners and there is no damage at the time you leave, you may receive all or a portion of the security deposit back within 30 days after you depart, depending on the leasing agent's rules. Before you sign a lease, we strongly urge you discuss it with IMSO staff. **ASK IF YOU HAVE TO RETURN HOME EARLY CAN THE LEASE BE BROKEN WITHOUT A PENALTY.**

Utilities

In addition to the cost of renting an apartment, you can also expect to pay for the utilities, such as electricity, gas, water, sewer, trash collection, telephone, and cable/satellite television. In some cases these extra costs may be included in your rent. Most utility companies require a deposit before starting the service. You are billed monthly based on utility usage. For example, average electricity costs for a two-bedroom apartment is approximately \$60-\$100 per month. Telephones are not included in the rent. Service connection charges vary depending on the number of phones and type of service you desire. Expect to pay a \$40-\$75 installation phone charge. In addition, the telephone company requires a deposit of about \$75. After the phone is connected, you can expect to pay a monthly service charge of around \$40-\$50, with additional charges for long distance service.

Additional Transportation around the Area

Fort Bragg Sustainable Transportation Shuttle Bus service is available on base at no cost. The shuttle bus connects with the FAST city bus at the South PX. It cost \$1.25. You may also purchase bus passes using cash (exact change required) or a debit/credit card at our Administrative Office: 455 Grove Street Fayetteville, NC 28301 Monday – Friday 8:30 AM - 4:30 PM. Monthly unlimited rides cost \$40.00. Taxi service in the different areas of Fayetteville and Spring Lake, have varying rates and the distance from the airport to the Fort Bragg area is about 14.2 miles away. It normally takes about 24 min. You may spend \$30-\$40 for a one-way trip. There are many rental car agencies in the city.

To rent a vehicle, you must have a valid driver's license and a nationally accepted credit card. Rates vary by company and will depend on the type of a car you rent, but the least expensive car may cost \$150 to \$250 per weekend. You will be required to have insurance to operate the vehicle. You must pay for your own gas. If you may choose to lease a car, this will cost \$800 per month or higher. In addition, you may have to pay for excessive mileage. Leasing differs from renting based on the length of the contract. A rental car may be returned at any time. Most leasing contracts require a minimum of three months in duration. Leased cars also require the purchase of insurance.

Medical Care

Before your arrival, you must understand who will pay for your medical bills and your family's medical bills while in the US. With students from over 90 countries each year requiring different medical needs, it is impractical to describe each of your medical benefits and possible charges. Limited medical care is available to military service members at Fort Bragg; however, dependents may have to be treated in off-base health care facilities at your expense. It is strongly encouraged that you understand and make arrangements for health care insurance and ensure you have an agreement with your government to cover the expense in cases where you are responsible for the charges. **IF YOU ARE AUTHORIZED TO BRING DEPENDENTS ON YOUR ITO, DEPENDENTS MUST BE ENROLLED AT WOMACK PRIOR TO ANY MEDICAL TREATMENT OR APPOINTMENTS, UNLESS IT IS AN EMERGENCY.**

Climate and Weather

Fayetteville, North Carolina has a warm humid temperate climate with hot summers and no dry season. The area within 25 miles of this station is covered by croplands (67%), forests (25%), grasslands (5%), and built-up areas (3%). **Temperature:** Over the course of a year, the temperature typically varies from 33°F to 91°F and is rarely below 20°F or above 97°F. The warm season lasts from May 23 to September 16 with an average daily high temperature above 83°F. The hottest day of the year is July 18, with an average high of 91°F and low of 72°F. The cold season lasts from December 1 to February 24 with an average daily high temperature below 60°F. The coldest day of the year is January 19, with an average low of 33°F and high of 52°F.

Sun: The length of the day varies significantly over the course of the year. The shortest day is December 21 with 9:48 hours of daylight; the longest day is June 20 with 14:31 hours of daylight.

The earliest sunrise is at 6:01am on June 11 and the latest sunset is at 8:34pm on June 30. The latest sunrise is at 7:38am on November 2 and the earliest sunset is at 5:03pm on December 5.

Daylight savings time (DST) is observed in this location during 2012, starting in the spring on March 11 and ending in the fall on November 4.

Rain: The probability that precipitation will be observed at this location varies throughout the year. Precipitation is most likely around July 22, occurring in 47% of days. Precipitation is least likely around October 27, occurring in 28% of days. Over the entire year, the most common forms of precipitation are light rain, thunderstorms, and moderate rain. Light rain is the most severe precipitation observed during 35% of those days with precipitation. It is most likely around March 3, when it is observed during 17% of all days. Thunderstorms are the most severe precipitation observed during 31% of those days with precipitation. They are most likely around July 22, when it is observed during 31% of all days. Moderate rain is the most severe precipitation observed during 25% of those days with precipitation. It is most likely around January 9, when it is observed during 13% of all days.

Snow: The likelihood of snow falling is highest around February 1, occurring in 5% of days. Either snow rarely accumulates at this location or snow depth measurements are unavailable or unreliable. North Carolina Law requires all automobiles to have headlights on while driving in rain or snow. In the event of adverse weather conditions which may result in the Fort Bragg opening late or closing early, listen to one of the radio or television stations listed below:

WQSM Q98 – FM 98.1

FOXY 99FM – FM 99.1

107.7 JAMZ – FM 107.7

<http://abc11.com/fayetteville/> - CHANNEL 11 EYEWITNESS NEWS

<http://www.wral.com/weather/> - CHANNEL 14 NEWS

Arrival and In-Processing

You must attend the IMSO in-processing briefing during the required scheduled time. During your stay at Fort Bragg, you will be responsible for the information provided in these briefings and the information printed in this handbook. Failure to follow recommended procedures and information may result in academic or discipline problems.

English Comprehension Level (ECL) Testing

All students take the ECL test with the exception of: (1) students from countries exempt from ECL testing per the ITO, (2) students coming to SWCS from another US installation. If you are required to take the ECL test, you must pass before starting your class. If you fail the test, you can retest 1-work day after the first test. Failure on the second test results in notification to your country. This can result in your return to your country.

Library

The Bank Hall Library is located on the second floor. Material in the library is selected to complement the courses and further the understanding of Special Forces, Civil Affairs, Psychological and general political-military subjects. Current newspapers and magazines are also available. The library is equipped with a copying machine for students to use. Hours of operation are posted at the entrance of the library.

Legal Assistance/Notary Public

The Legal Assistance Office is located on First floor or Bryant Hall. It is opened weekdays, 0830-1630. The hours of operation are from 0830-1600. If you need something notarized, or need legal advice please come to the IMSO office and we will walk you over.

Fort Bragg Post Office

The Post Office at Fort Bragg is located 1605 Reilly Rd, Fort Bragg, NC 28307 in the Mini Mall area. Hours of operation are 0830 to 1700, Monday – Friday. You can buy stamps as well as arrange for any special mailing. The Post Office will not deliver mail without proper postage.

For Personal mail, each international student is required to have an individual mail box key. Mail Boxes are located in the IMSO office. The Mail Room is closed on Saturday, Sunday, and Holidays. Your official mailing address is:

Your Rank and Name (Do not use abbreviated First and Last Name)

USAJFKSWCS-IMSO

3004 Ardennes St, Stop A

Fort Bragg NC 28310-9610

Ft Bragg Reg. 190-12 “Privately Owned Weapons and Ammunitions Control and Prohibited Weapons” and are not allowed to come through the Scanning room. All weapons will be return to sender.

Routine messages and announcements are delivered to your individual message box in the IMS office area. Check for messages at least once a day.

Contacting Your Embassy

While at SWCS, you may use the phones in the IMSO lounge to contact your embassy in Washington, D.C.

Military Courtesies

SWCS is a military school on a US military installation. There are students from many countries in all branches of the military service at Fort Bragg. When you are outdoors in uniform, saluting is REQUIRED. If you see an officer who is senior to you in grade, you always render the proper salute. If you are the senior officer you must return the salute. Saluting indoors is not required.

You are required to follow normal US military customs and courtesies. They are:

Military Uniforms and Saluting

Wear your complete military uniform to class and to all school day events. All military personnel will wear the appropriate military uniform to class at all times. The fatigue or battle dress uniform (BDUs) is worn in the all courses at SWCS with the exception of NDU Students which BDU is required for the first day of class then Business Casual attire will be the attire for class. T-shirts and blue jeans are not acceptable.

Nametags

Nametags should be in English and worn on the right pocket of your uniform. In addition, you are issued your U.S. equivalent rank insignia. They are worn below your name tag. You are required to wear these items while in uniform. Additional name tags or rank can be purchased at the Fort Bragg Post Exchange (PX).

Identification (ID) Card

You will be given a military identification card which you must carry with you at all times. All international students and authorized family members (10 years of age and older) are issued identification cards (ID). A marriage certificate is required for issuing an ID card to a spouse. The ID card will be used for entry and purchases at the PX and commissary. You will also need the ID card for any medical appointments or treatment; pharmacy; Clinics, Womack and all other base facilities. Lost ID card should be reported to the Military Police. Do not allow anyone else to use your identification card. Upon leaving Fort Bragg, you will be required to return your identification card to the IMSO staff. This card is an accountable item. Do not lose it.

Retreat

At 1700 every afternoon the base has an official ceremony to lower the US flag. Music is played during the ceremony. It is our custom to stop our activities, turn toward the flag or music, and come to attention. If you are driving, stop the car and exit the vehicle, and render appropriate honors by facing the music and the US Flag while placing your right hand over your heart during the Retreat. It is not required; however, to show respect and courtesy, students should follow these procedures.

Common Courtesies

The use of foul language is inappropriate when in public. You are a representative of your country. Students are to conduct themselves in an orderly fashion at all times.

The baggers at the commissary work for tips. They will carry groceries to your car for you when you purchase them.

General Officers' Flag

While outdoors, if you see troops passing in formation and there is a red flag in the front of the formation, always render a salute. There is a general officer in the formation. Be wise; do not get caught looking the other way.

Smoking

SWCS complies with the Department of the Army smoking policy as implemented by Fort Bragg. Smoking or any tobacco products is NOT permitted in auditoriums, classrooms, elevators, hallways, stairs, offices, restrooms, hotel room or around Buildings. Smoking is only authorized at the gazeboes or

designated smoking areas. If it is determined that you are smoking in the hotel room you will be responsible for the cleaning of the room which will cost \$250 to \$450 per offense.

Grooming Standards

All International Students are expected to maintain an acceptable standard of appearance, conduct, health, and personal hygiene so as not to affect the discipline or morale of others. In accordance with AR 670-1 and JSCET 12-15, you were briefed in your country on the standards of grooming prior to your arrival in the United States. If you are informed or if there is a problem, which is not corrected, you will be referred to the IMSO for appropriate action; this includes shaving and haircuts.

Medical Care

You may use the medical care facilities provided on the base.

Excused Medical Appointments

Inform your teacher/instructor of your medical appointment. Womack Army Medical Clinic (WAMC) is located 2817 Reilly Rd, Fort Bragg, NC 28307. If you are sick and cannot attend class, you are required to go to WAMC Outpatient Clinic, during the hours of 0645-0800. When the doctor completes the examination, a determination is made whether you should return to class. If bed rest is ordered, you will be given written authorization (sick slip) to return to your quarters for a specified period of time. Notify your course instructor and the IMSO by phone and turn in the sick slip upon your return to class. If you are sick and do not go on sick call and don't go to call, this will result in an unexcused absence. Please notify the Course Director of all hospital appointments.

Emergency

If you have an emergency dial 911 or, go to the emergency room in the local community.

Family Medical Care

For a family member to receive medical care on the base, the member must be authorized on your invitational travel orders. If there is an emergency, take your family member to the emergency room. Bring your invitational travel orders since it will determine responsibility of payment for treatment.

Religious Support/Prayer

The IMSO conference room is available as a "Prayer Room" if needed. Please see IMSO personnel for further information.

Storage of Valuables

Students are expected to secure their valuables whether it is money, jewelry, or any item of value in their rooms. You should have a lock box or safe in your room for the purpose of locking these items. It is your responsibility to protect these items at all times. SWCS IMSO, or lodging will not replace lost or stolen valuables.

By securing these things, please remember to keep the key with you at all times. If you discover something missing from your room, report it immediately to the lodging office and the IMSO. You may have the option of making a report to the base police (Military Police) as well.

Banks

A branch of the First Citizen Bank is located on 2817 Reilly St. Ft Bragg NC 28307. Hours of operations are: Monday through Friday 1000-1700 lobby, 0900-1700 drive-thru. You need your Identification card (ID), passport and invitational travel orders to open an account.

The IMSO recommends all students attending Fort Bragg course to open a checking account. You will be able to cash personal checks at the bank, PX, Commissary, and the local business establishments. Students are encouraged to use the bank for “bank to bank wire services” for fund transfers to and from your country as an alternative to sending cash or money orders through the mail. Using the mail is slower and riskier.

Living/Housing (Lodging) Allowances (IMET Students Only)

Students under IMET are paid on a bi-weekly basis. IMET students are required to open a bank account. You will be paid by Electronic Fund Transfer (EFT) deposit every two weeks. Every student is required to report to Ft Bragg with a minimum of 30 day of living allowance. If you did not receive an advance the IMSO is required to provide 30 day advance. This advance will be deducted from future payment until paid in full. Your next payment will be submitted at the end of your first thirty days. You must be in the U.S. at least 30 days before receipt of first deposit.

IMET students are paid \$24.85 per day, or the amount specified on the ITO. In accordance with the Joint Security Cooperation Education and Training 12-15, Table 7-1, 7 pg. 117, if a student chooses to live off-post, the \$24.85 per day is forfeited will receive \$0.00.

Lodging

1. IHG Ft Bragg lodging accommodations will be provided for all unaccompanied IMS. The cost for lodging on Ft Bragg is \$79.50 per night.
2. FMS student Room charges must be paid to the lodging office at least once a month no later than the 28th of that month.
3. There is no available housing on Fort Bragg. A list of apartments and contact phone numbers is available at the IMSO. Rent ranges from \$700 to \$1800 per month depending on the type of accommodation, size, and location. You are usually required to pay one month's rent with the landlord in advance plus a security deposit to cover possible damage. Estimated cost to will be \$1535.00 per month or more.

Room Assignments

We have two facilities available, Hardy Hall and Moon Hall. You will be assigned a room based on the availability. You must inspect your room within 24 hours of arrival and report any damages to the check in counter at Moon Hall as well as inform the IMSO staff.

Room and Phone Charges

- **Room charges:** Room charges must be paid to the lodging office at by the 28th of each month. Phone charges must be paid every two weeks. If you do not pay your bill, your room may be locked or your phone turned off until you make arrangements to pay. You will be charged for long distance and out of state calls.

- **Housekeeping Services:** Full Service Housekeeping is provided once a week based on the day you check in. Daily Service which includes Bed made, trash removal and towel changed will be provided each weekday. Weekend service is by request only. Please contact the front desk by 3pm on Friday for weekend service. “DO NOT DISTURB” signs may not be posted for more than 48 hours (2 days). You can help the housekeeping staff by placing clothing in closet, and drawers, and by placing dirty clothing in a proper container. Wednesday night Socials are hosted at Moon Hall from 5:00pm to 7:00. The Business Center is located in Moon Hall 1st Floor /vending room is available 24 hours a day 7 days a week. The fitness Center is Located in Hardy hall and available 24 hours a day 7 days a week.
- **Courtesy Shuttle Service:** Students are welcome to use the complimentary shuttle service while staying at the hotel. It is available from 8:00am to 9:00pm for key locations on post locations. The shuttle does not provide off post transportation. On weekends the shuttle will be available after 1:00pm. The schedule is available at the front desk.
- **Cooking:** You may cook using the microwave or stove provided on the first floor. Other cooking devices (hot plates, rice cookers, crock pots, steamers, etc) are not allowed. If any of these items are found in your room, housekeeping will remove them. The safety of all students is important to IMSO. You are responsible for cleaning your microwave after each use. Do not use metal objects in the microwave as doing so may damage the microwave and cause injury.
- **Keys:** You will be given a key to your room. If you lose a key, please report it to the billeting office immediately. Disciplinary actions may occur if you loan your key to a non-resident student or duplicate keys for similar purposes. Keys must be returned at checkout.
- **Laundry:** Laundry rooms are for residents only and available 7 days a week. Students living off-base are not permitted to use the laundry rooms. When using the laundry room, please be considerate of others by removing your clothes from machines as soon as they are washed or dried. It is not recommended that you leave your clothes unattended in the laundry room. SWCS and IMSO are not responsible for articles of clothing left unattended. All rooms are equipped with irons and ironing boards. Please unplug irons when not in use.
- **Changing Rooms:** Do not change rooms without permission from the lodging office and the IMSO. Moving closer to another student from your country or a friend is not valid reason to change rooms.
- **Quiet Hours:** Quiet hours are 2200 to 0800 daily. During these hours, you must be quiet so that others may get their rest.
- **Temperature Control:** Air conditioning or heating can be adjusted in each room according to seasonal temperature variations. During warm months you have access only to air conditioning and during cool or cold months only heating. Both kinds of temperature control are not available simultaneously. You may experience some discomfort during the seasonal changeover period as the weather fluctuates.
- **Energy Conservation:** To conserve energy, turn off all lights when not in use; report leaking faucets and broken windows immediately; turn off radio and TV and unplug coffee pot when not in use; keep exterior doors closed at all time; when air conditioning or heat is on, keep windows closed; and turn these items off when you leave your room.
- **Flammable Items:** Do not smoke in your rooms; do not store highly flammable liquids; do not use unauthorized cooking/heating devices in your room; do not leave cooking equipment unattended; do not place irons, coffee pots or curling irons in lockers, drawers, or on the carpet. Unplug these items before leaving your room. Do not have any open flame in the room.

- **Security of Personal Property:** The security of your personal property is your responsibility. Lock doors when you leave the room. Keep valuables locked either in the lock boxes or safes. Do not leave personal items in the hallways, lounges, or laundry rooms. Money or high value items left lying around the room are reported to management by housekeeper and you will be required to return to your room to secure such items before service is provided.
- **Pest Control:** The control of pests (such as roaches and ants) is an ongoing problem. These pests are attracted by food and water. Proper storage of food in sealed containers in your rooms and keeping your room clean will reduce the problems you may have with these pests. You may also help by properly discarding waste food items and keeping usable items in the refrigerator. If you have taken these precautions and still have problems, please report this to the lodging office.
- **Telephone Use:** Local calls are not free, but you must be careful because long distance calls can be very expensive. When making a long distance call, other service providers are involved and their costs are passed on to you through the local provider. We strongly recommend you use an international calling card for overseas calls. Previous student used Nobel Talk (www.nobeltalk.com) Nobel Talk offers a variety of services which are designed to meet your calling needs: Postpaid, Prepaid and Top Ups. The Postpaid can be used from all over USA, while the Prepaid can be used from both USA and some countries outside USA. Prepaid Cell recharge allows you to top up pre-pay cell phone cards in many countries across the globe and Sim cards are also available at Best Buy or Walmart. Some companies that offer prepaid services are T-Mobile, Virgin Mobile, AT&T, Verizon, Nationwide Metro PCS, to name a few.
- **Internet Use:** High speed internet is available in every room. Do not unplug the modem as this will disconnect the telephone line.
- **Moving Off Base:** It is advisable that you first check with IMSO staff who are familiar with off-base living. The staff may be able to help you locate apartments in the local area. You have the responsibility of notifying the IMSO regarding your address. Failure to do so may cause some difficulty for yourself, your family and your country.

Leave, Holidays and Pass

All leave is approved prior to your departing country and is stated on your ITO. You will observe all US holidays.

Leave: Students taking more than one course at SWCS with a gap in instruction of more than one week do not have authority to depart the area without approval. You must contact your military attaché and have written approval prior to your departure. Upon completion of training, you will be authorized the number of days approved per your ITO. If leave has not been approved and you desire to take leave or additional leave, IMSO must have written approval. Please keep in mind that only the issuing authority of your ITO can approve and amend your ITO. You should make arrangements 30-45 days prior to graduation.

Holiday: Students may request non-chargeable leave for observation of a country's major national and religious holiday not to exceed one academic day for each holiday authorized. Requests should be submitted to the Course Director one-week in advance. The student's academic progress will be deciding factor in each case.

Pass: There are three day and four day holidays at SWCS. It is usually because a federal holiday is on Monday and SWCS command gives a training holiday on the Friday before the weekend. Therefore, you will not have training on Friday (training holiday), Saturday, Sunday (Weekend) and Monday (federal holiday). On three day and four day weekends if you desire to go on pass outside of North

Carolina boarder you are required to apply for a pass. The IMSO is authorized to approve passes when IMS is not in training. Form DA 31 is the form required and can pick one up from the IMSO when needed.

Fort Bragg/SWCS Facilities and Services

Post Exchange (PX)

There are two PX's on Ft Bragg. North Post PX is located at Bldg. 8-5050, 2nd and Butner Road
Hours of Operation: Monday-Saturday | 0900-2100 Sunday | 1000-2000, Holiday Hours Vary.

South Post PX is location: Bldg. Z-3252, 1017 Canopy Lane Hours of Operation: Monday-Saturday | 0900-2100 Sunday | 0900-2000.

You are required to show an ID card when making a purchase in the Main PX. There is a mini-mall in walking distance from the hotel which has specialty shops such as a florist, barber and Salon, food court, UPS, Enterprise rental car, GNC, bowling Lane to name a few. The Military Clothing Sales Store is co-located in the Mini Mall. Once you receive your ID Card you will have access to these location.

Commissary

The Commissary is open 6 days a week, Tuesday through Sunday. Hours of operation are posted at the entrance. The Commissary stocks a large selection of all types of food and household supplies. An ID card is required to make purchases. When you check out, you are required to take all items from your cart and place them on the counter. There is always someone available to pack your items and carry them to your car. Please note that the packers work for tips only; they are not employees of the Commissary. If you use their service, tip them when they deliver your items to your car.

Mugs Coffee at Hardy Hall

Mugs Coffee at Hardy Hall sells freshly made coffees, blended drinks, espresso drinks, teas, juices, energy drinks, deli sandwiches, breakfast sandwiches, muffins, danishes, chips, bagels, theater candy bars, and power bars.

The Divot

The Divot is a full service restaurant, located at Normandy Dr. (at Ryder Golf Course) Bldg. 1-5625. It is open for breakfast and lunch, seven days a week from 7 a.m. to 2 p.m., with extended hours (open till 4 p.m.) during the summer months. Additionally, the Divot is available for parties, functions, hail and farewells, weddings, and meetings

Sports USA

Fort Bragg's Sports USA is located on Longstreet Rd. Bldg. 3-2102 Open from 11 am to 10pm week days and 1 am on weekends. It is the largest club (at approximately 27,000 square feet) of its kind, in the Army. There are Weekly Lunch Buffet \$9.50, Delivery Hours & Catering, Sports Pay-Per-View Special Events, Pool Tournaments, Outdoor Sand Volleyball, Video Games, Seating for 360 (Total Capacity is more than 500), Eleven Big Screen TV's (speaker boxes available), Eighteen 52" Flat Screen TV's, Ping Pong, Dancing, Live Bands, Karaoke Thursdays, a Patio Bar, and Free WiFi.

Sports & Fitness

There are many gyms on Ft Bragg all require ID card to use the facility. All gyms are open from 5 am – 7pm and some 10pm six days a week and some seven days. The closed to Hardy Hall is:

Iron Mike Fitness Center is located on Kedenburg St Bldg H-5718, Cardio, Free Weights, Selector Weights, Personal Training, Parent-Tot Area (for children ages 5 years and under only).

Tucker Performance Enhancement Center is located on Tullidge Way Bldg C-5835, Performance Enhancement, Cardio, Olympic lifting, Plyometric, Agility Training, Suspension Training, Strength Training, Endurance Training and indoor Swimming Pool.

Fredrick Performance Enhancement center is located on Gruber Rd Bldg H-4630. Cardio, Olympic lifting, Plyometric, Agility, Training, Suspension Training, Strength Training, Endurance Training.

There is also a 2.2 Mi. Running trail which start at Fredrick's Gym, make a left toward Kednenburg, turn left onto Kednenburg, turn right into unit area stay straight towards Bastogne, cross over Bastogne and Begin Engineer Trail, after one lap travel back to Fredrick gym.

Shopette/Class VI/Gas station

The Shopette/Class VI is located on Reilly St and offers a variety of food items including frozen foods (TV Dinners, pot pies, pizzas, etc.), school, cleaning supplies, tobacco products, toiletries, a full service gas station and beverages. The Class VI stocks a wide variety of liquors, wines, beers, and mixes. The Shopette is open 7 days a weeks, 0600-2300

Bragg N Barn Thrift Shop

The Fort Bragg Thrift Shop is located at 2412 Woodruff St. The phone number is (910)-907-4053. The Fort Bragg Thrift Shop provides an excellent shopping source for the community. It is a great place to shop for household items, clothes, toys, uniforms, furniture, kitchen items, electronics, books and much more.

Items for consigning must be brought in during consignment hours: Tuesday, Wednesdays and Thursday and Saturdays 9:00am to 1:00pm closed on Fridays. Only those with a valid military ID card (active or retired) or a valid Fort Bragg ID card may consign items but we are open to all for shopping.

Driving in the US

Driving in the US <http://www.dmv.gov/NorthCarolina> ; <http://www.ncdot.gov/dmv>

Requirement to get a driver's license: 1. Proof of Age and Identify (passport, visa, ID card, prior driver license), 2. Proof of residency (ITO Orders and I-94) and 3. Proof of Liability Insurance (Form DL -123)

You must have: (a) a valid North Carolina or other U.S. driver's license, (b) proof of vehicle ownership, (c) your own proof of vehicle insurance (preferably comprehensive insurance), and (d) the Department of Motor Vehicles will determine if you can drive in North Carolina with your country license. If you are stopped anywhere by the police, you will be asked for these documents. Failure to have them with you will result in a fine. Proof of ownership may be a title, vehicle registration, bill of sale, or rental contract. Proof of insurance must be current and failure to have it will result in a heavy fine. The base speed limit is 25 miles per hour (mph) unless otherwise marked. Fines for speeding on and off base can

be high. If you rent or purchase a car, ensure you get full coverage to protect your rental car as well as the other car and its occupants involved in the event of an accident. SEATBELTS ARE MANDATORY for everyone in the vehicle. If you don't comply with all rules you will be ticketed. Excessive tickets will result in the loss of your driving privileges. Riding a motorcycle on base requires special training. The Post Safety Office offers this training. Please see the official DMV website above for more information ****FORT BRAGG IS A HANDS-FREE POST: NO TEXTING OR CELL PHONE USE WHILE DRIVING. ** THIS IS A TICKETABLE OFFENSE**

According to the Weatherchannel.com, here are some tips on winter driving:

Driving in Snow and Ice, The best advice for driving in bad winter weather is not to drive at all, if you can avoid it.

Don't go out until the snow plows and sanding trucks have had a chance to do their work, and allow yourself extra time to reach your destination.

If you must drive in snowy conditions, make sure your car is prepared, and that you know how to handle road conditions.

It's helpful to practice winter driving techniques in a snowy, open parking lot, so you're familiar with how your car handles. Consult your owner's manual for tips specific to your vehicle.

Driving safely on icy roads, Decrease your speed and leave yourself plenty of room to stop. You should allow at least three times more space than usual between you and the car in front of you.

1. Brake gently to avoid skidding. If your wheels start to lock up, ease off the brake.
2. Turn on your lights to increase your visibility to other motorists.
3. Keep your lights and windshield clean.
4. Use low gears to keep traction, especially on hills.
5. Don't use cruise control or overdrive on icy roads.
6. Be especially careful on bridges, overpasses and infrequently traveled roads, which will freeze first. Even at temperatures above freezing, if the conditions are wet, you might encounter ice in shady areas or on exposed roadways like bridges.
7. Don't pass snow plows and sanding trucks. The drivers have limited visibility, and you're likely to find the road in front of them worse than the road behind.
8. Don't assume your vehicle can handle all conditions. Even four-wheel and front-wheel drive vehicles can encounter trouble on winter roads.

If your rear wheels skid...

1. Take your foot off the accelerator.
2. Steer in the direction you want the front wheels to go. If your rear wheels are sliding left, steer left. If they're sliding right, steer right.
3. If your rear wheels start sliding the other way as you recover, ease the steering wheel toward that side. You might have to steer left and right a few times to get your vehicle completely under control.
4. If you have standard brakes, pump them gently.
5. If you have anti-lock brakes (ABS), do not pump the brakes. Apply steady pressure to the brakes. You will feel the brakes pulse — this is normal.

If your front wheels skid...

1. Take your foot off the gas and shift to neutral, but don't try to steer immediately.

2. As the wheels skid sideways, they will slow the vehicle and traction will return. As it does, steer in the direction you want to go. Then put the transmission in "drive" or release the clutch, and accelerate gently.

If you get stuck...

1. Do not spin your wheels. This will only dig you in deeper.
2. Turn your wheels from side to side a few times to push snow out of the way.
3. Use a light touch on the gas, to ease your car out.
4. Use a shovel to clear snow away from the wheels and the underside of the car.
5. Pour sand, kitty litter, gravel or salt in the path of the wheels, to help get traction.
6. Try rocking the vehicle. (Check your owner's manual first — it can damage the transmission on some vehicles.) Shift from forward to reverse, and back again. Each time you're in gear, give a light touch on the gas until the vehicle gets going.

Problems to Avoid

There are several potential problems that you need to avoid because they could have a damaging effect on further training. Most of these disciplinary problems are handled with "zero tolerance," and may include disciplinary probation punishment and/or a recommendation to return homeland. All reports of sexual harassment/assault, shoplifting and driving while intoxicated (DWI) are seriously investigated.

Student/Instructor Relationships

Instructors at SWCS are male and female, military and civilian. Some instructors are possibly junior in grade to you. Keep in mind that they are Department of the Army employees and are responsible for maintaining control of a training situation at all times. The rules of conduct apply equally to all international students.

Sexual Harassment/ Sexual Assault

Sexual harassment will not be accepted under any circumstances. "Sexual harassment involves unwelcome sexual advances, requests sexual favors, and other verbal or physical contact of a sexual nature when such conduct interferes with an individual's performance or creates an intimidating or offensive environment. Examples of such conduct are verbal or physical conduct of a sexual nature, comments on appearance, threats, or sexual remarks. Other examples are repeated pressures for dates, offensive noises (whistles, yells), open display of sexual material and unwelcoming touching."

Sexual Assault

Sexual assault refers to any of several offenses of a sexual nature committed without the lawful consent of the victim for the purpose of sexual gratification. Offenses include rape, carnal knowledge, forcible sodomy, and assault with intent to commit rape or sodomy, indecent assault, and indecent acts or liberties with a child, or an attempt to commit any of these offenses.

No form of sexual harassment will be tolerated. The result will be an investigation; if found guilty, charges may/will be brought against the guilty party. Current statistics show that sexually transmitted diseases are common.

Weapons

Please speak to IMSO Director concerning weapons.

Shoplifting

Shoplifting is another serious matter that carries a severe punishment. The PX and other shops have very good security systems and will prosecute you if you leave without paying for any item, regardless of size or price. Always keep your sales receipts with you to prove you have paid for items when leaving a shop/store. If you are found guilty of shoplifting, you will be fined by the store and you may be required to return homeland without a training certificate or diploma regardless of academic standing.

Shoplifting is a crime. It is taking merchandise (as small as a candy bar) without paying for it. If you or a family member are caught shoplifting, you or your family member will be apprehended by the military police. If caught shoplifting at an off-post facility, you will be apprehended by local law enforcement officers. The PX, as well as off-post facilities, is monitored by surveillance cameras (video cameras). You should keep an eye on your children when shopping, because you are responsible for your family member's behavior. When you plan on purchasing an item, do not put it in your pocket while you shop because you may forget it is there. Please ensure you or your family members are not a victim of circumstances by placing items in areas on their persons if seen concealing any item anywhere-pocket it bag by security cameras, you will be closely monitored and apprehended once you depart the store. If you or a family member is caught shoplifting:

- (1) ID card will be confiscated,
- (2) Withdrawal from class,
- (3) Returned to home country

Drugs and Alcohol

Illegal use of drugs /narcotics is also strictly forbidden. Security Forces on base will conduct a search of your vehicle or room if they suspect the possession of illegal drugs. Driving While Intoxicated (DWI) is a very serious offense that carries serious punishment that could include up to two years in prison, a \$10,000 fine and termination of training (return homeland). In the US you must be 21 years old to buy and consume alcoholic beverages. ALWAYS designate a non-drinking driver to go with you if you intend to drink alcohol. Call a taxi, IMSO OIC/NCOIC, class sponsor or a friend to get you back on base safely.

Do not drive under the influence of alcohol or other drugs and always wear your seatbelt.

Traffic Tickets

Traffic tickets received on or off base will often result in a fine, appearance in court or worse. You will be counseled and a notification put into your student record when this course occurs. If you receive excessive tickets, your on-base driving privilege may be revoked. The most common tickets are for speeding, parking in troop walks and failure to make complete stops at stop signs.

Class Attendance

Class attendance is mandatory for ALL students. Failure to attend class may result in academic or disciplinary problems.

Tardiness to class may also result in disciplinary action. You are tardy if you are not in the classroom at the start of class. Unexcused absences and tardies will result in disciplinary actions and may lead to counseling and disciplinary evaluations.

Training Schedule Changes

If you desire to make changes to your training schedule or request additional training, your first step is with the Military Attaché or your training department in your home country. This command does not

have the authority to make any adjustments to your training schedule unless requested by your country and approved by the Security Assistance Training Field Activity (SATFA), Fort Eustis, Virginia.

Honor Code

The SWCS Honor Code places students on their honor. The student is not to give information and assistance to others, neither are they to receive information and assistance from any source while taking examinations or performing other academic functions which are to present individual effort. Cheating, collaborating, plagiarism and equivocation will not be tolerated. Students who are guilty of violating the Honor Code may be subject to any or all of the following: (1) Failure on the Exercise/examination, (2) Termination of enrollment in the course and immediately returned to the home country, and/or (3) Initiation of an adverse Academic Evaluation Report (AER).

POSSESSION OF OFFICIAL TESTS-WARNING

You should not be in possession of official test materials unless you are in the process of taking a test. If you have “practice test materials” but are not sure whether certain materials are “official” or not, you should show them to an instructor. If you do this and the materials turn out to be “official” tests, you will not be penalized. However, if you are found in possession of “official” test materials which you have not reported, you could meet an academic or disciplinary board.

Academic Performance/Academic Evaluation Report

International students are expected to complete the same curriculum and meet the same academic standards as the US students. If an international student fails an exam, the Course Director will notify the Department Chairman, the Commandant, and the IMSO. The Course Director will provide academic counseling; the IMSO will confer with the student and is obligated to keep the TRADOC Country Desk Officer informed of academic progress.

If the Commandant feels that the student does not put forth maximum effort, he or she may recommend that a Certificate of Attendance be awarded. Students are to maintain a 70% or above grade point average (GPA) throughout their course to receive a satisfactory or passing grade.

An AER will be completed at the end of your course. A copy will be uploaded to the Security Cooperation Officer (SCO) at your embassy within 30 days of completion of your course.

Tours and Sponsorship Program

Field Studies Program (FSP) Policies, Goal and Objective

CALL US 1-910-432-9402

Or email us at braggimso@socom.mil or earlene.n.turner@socom.mil

Field Studies Program

Each tour is advertised in advance. Tours are schedule around your out of training dates given by the instructors. This allows everyone the opportunity to participate. The IMSO must make arrangements

for group tours, meals, and transportation. You will be given a tour objective and a critique sheet to indicate if we met the tour objectives and what you learned from the trip.

Field studies program policy

- Each IMS attending military training will be given the opportunity to participate in FSP.
- The FSP is an integral part of the total training program, and is second in importance only to the military objectives for which the IMS is in training.
- Participation in FSP activities other than those that are integral parts of the course program of instruction is highly encouraged.
- The specific FSP objective to provide IMS with an awareness and understanding of the American democratic way of life has been derived from the laws authorizing the programs that make up the Security Assistance Training Program: the Foreign Assistance Act of 1961 as amended, and the Arms Export Control Act as amended.

Field studies program goal and specific objective

- The goal of the FSP is to ensure that international students return to their homelands with an understanding of the responsibilities of governments, militaries, and citizens to protect, preserve, and respect the rights of every individual.
- The FSP is developed and implemented with the specific objective of promoting an understanding of U.S. society, institutions, and ideals and the way in which these elements reflect U.S. commitment to basic principles of internationally recognized human rights.
- To achieve this objective, the FSP provides students and visitors with an understanding of the following facets of American life, within the limits of time and availability:
 - Human Rights. U.S. commitment to basic principles of internationally recognized human rights as reflected in United Nations General Assembly Resolution 217 A (III), “Universal Declaration of Human Rights,” and The Constitution of the United States of America. This aspect of American life shall be emphasized in conjunction with all subsequent FSP topics.
 - Diversity and American Life. How the United States fosters political, economic, and social pluralism; the geographic, religious, and social diversity of American life; progress in applying American ideals to ethnic minorities and women, including how they address gender-based violence. How American Families live and work in cities, towns and rural areas; how Americans function in communities, worship, work together in organizations, participate in and support cultural and historical events; the role of volunteerism in American life.
 - U.S. Government Institutions. U.S. institutions of democratic governance, including electoral and legislative processes and civilian control of the military, and the institution and improvement of public administration at the national, intergovernmental, state and local levels.
 - Political Processes. American democracy and political reform, including opening the political process to all members of society, the practice of free elections, freedom of association, and the influence of various governmental and non-governmental organizations that promote democracy, the rule of law, transparency, and accountability in the political process.
 - The Judicial System. The U.S. establishment of the rule of law and an effective judicial system, the role of the military justice system and its procedures, and the laws and institutions for addressing extremist violence and taking effective action to prosecute those who are alleged to have committed crimes.
 - The Free Market System. The success of the U.S. economy due to land and tax system reform, encouragement of private enterprise and individual initiative, creation of favorable investment

climates, curbing corruption where it exists, and spurring balanced trade; the independent roles of labor and management in negotiating pay, working hours and conditions, and other benefits associated with employment; the factors underlying industry and agricultural production, and how environmental protection has altered each; and the role of environmental protection.

- Education. The purpose and range of educational institutions, the value of an educated and responsible citizenry, and the educational opportunities available to all citizens.
- Health and Human Services. The U.S. institutions that provide quality health care and voluntary Family planning services, housing, and other services, and the policies that are components of a social safety net, particularly for infants, children, and people with disabilities.
- Media. The role of a free press and other communications media in American life; how diversity of media ensures people of all races, creeds and political persuasions can be heard (for example, editorials, letters to the editor) and ensures diverse, pluralistic culture.
- International Peace & Security. How the United States accomplishes effective and mutually beneficial relations and increased understanding with foreign countries in furtherance of the goals of international peace and security.
- Law of War. The part of international law that regulates the conduct of armed hostilities, often called the “law of armed conflict.” For the purposes of this facet, the law of war encompasses all international law for the conduct of hostilities binding on the United States or its individual citizens, including treaties and international agreements to which the United States is a part, and applicably customary international law.

Departing SWCS

Be sure to complete all of your out-processing requirements in a timely fashion. On the day of departure, you must pick up your departure package at the IMSO. Identification cards will be collected during final out-processing. Students traveling to follow-on training will retain their identification card.

During your last week of training at SWCS, bring all your instructional and reference materials used in support of your studies to the IMSO. Put a copy of your ITO with your materials when giving them to IMSO for mailing. IMSO will pack and ship your materials to your country embassy. A copy of your ITO are placed in each box and mailed to the authorized address. Allow 6 to 8 weeks for your material to reach your home country. Personal items, government property, or unauthorized books or video cassettes (pornographic material) cannot be shipped.

Delay of Departure Flight

All flights are booked to depart from the Fayetteville Airport (FAY). These flights are not refundable. IMS that purchase their own tickets should also book to depart from Fayetteville. **RDU airport should not be used** because transportation to RDU will not be provided. If a flight is delayed due to weather it is the responsibility of the airline to rebook the flights on the first available flight. If offered a flight to depart from RDU please inform the airline official that you need to leave from FAY. If you choose to leave from RDU you will be responsible for cost of transportation from FAY to RDU as well as any flight that is not covered due to the change. Please inform IMSO of any flight delays so that we can assist where needed.

Student Feedback

You will have an opportunity to provide feedback regarding your training at SWCS. Your opinions on the quality of your training are welcomed from the first day. To get prompt results on any concern,

always use the chain of command. One week before you graduate, you will be asked to complete an End-of-Course Survey and rate all areas at SWCS.

For a List of U.S. Army Acronyms visit the following website: [http://www.acronymlist.com/cat/us-army-acronyms-\(official\).html](http://www.acronymlist.com/cat/us-army-acronyms-(official).html)

For a List of U.S. Military Officer Rank Insignia visit the following website: <http://www.defense.gov/About-DoD/Insignias/Officers>

For a List of U.S. Military Enlisted Rank Insignia visit the following website: <http://www.defense.gov/About-DoD/Insignias/Enlisted>

FREQUENTLY ASKED QUESTIONS:

Q- Which important documents should I bring to the USA?

A. Bring your passport, medical documentation with all labs and lab results and ITO.

Q- Do you provide tours for students?

A- Yes, we have tours available that are free of charge for the students.

Q- What is the first two week schedule like?

A- During the first week you will go through the IMSO in-processing procedures. This means that you will be required to report daily to the IMSO with required documentation. If arriving directly from country and your country is not exempt from the English Comprehension Language (ECL) test, you are required to take the ECL test. This applies only to IMS arriving from country only. Open bank accounts Pick up equipment, pick up laptops if required. Physical Training. Pt test and some local familiarization tours.

Q- How many pieces of luggage am I allowed to bring?

A- We cannot tell you how many to bring but keep in mind the required number of pieces of luggage is stated on the ITO for the completion of training. Your ITO may state 5 bags however the Fayetteville Airport is smaller in comparison to the International airports and will only allow a maximum of 4 bags.