- <u>Do</u> use caution when sharing Gameplay when messages, video, audio, and personal data may be available to other users participating in your game experience.
- <u>Do</u> select "Friends Only" for all available settings options. Ensure family members take similar precautions with their accounts. Their privacy and share settings can expose your personal data.
- <u>**Do</u>** use parental controls to restrict access to questionable content and features for children using the Xbox.</u>

- <u>Don't</u> forget to update your Xbox system to the latest version of the system software.
- **Don't** use pictures of yourself for your profile photos. Instead, use avatars or photos of something else. Profile photos are potentially viewable to other users and the public depending on your privacy settings.
- **Don't** discard or transfer ownership of your Xbox without setting it back to factory mode and erasing the system data.
- Don't establish connections with individuals you do not know and trust. Understand that not everyone is who they say they are.

Settings

To start, open up your settings menu by double-tapping the 🔊 button, then use the right bumper to move to the "Profile & System" Tab. Use the left stick and move down to the gear icon/Settings and Press A. Then use the left stick to move the "Account" tab to access your settings. Select the "Linked social accounts," "Privacy & online safety," "Family settings," or Content restrictions" to make changes to your settings.

| 🗞 8; 8 A 🖞 🍝 | छि 🍪 | Account | |
|---|-----------------------|---|---|
| Profile & system | | | |
| 6 | Recommendations | 名, Sign-in, security & PIN | Payment & billing |
| Add or switch | General | | |
| Sign out | Account | ල Linked social accounts | Subscriptions |
| 段 Settings | System | | |
| 금 Customize the guide | Devices & connections | | |
| Xbox Support Xbox Support | Preferences | Privacy & online safety | $\mathcal{A}_{\mathcal{B}}^{R}$ Family settings |
| C Power 9 | Accessibility | $\mathfrak{R}^{\mathbf{R}}_{\mathbf{B}}$ Content restrictions | A Remove accounts |

Xbox is a video gaming brand created and owned by Microsoft. The brand consists of five video game consoles, as well as applications (games), streaming services, an online service by the name of Xbox network, and the development arm by the name of Xbox Game Studios.

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Privacy & online safety

Once you navigate to the "Xbox Privacy" screen, you can choose between four options; "Child defaults," "Teen defaults," "Adult defaults," and "Custom." If you choose "Custom," you will need to change several settings outlined in the next few pages of this document.

| • | C | Ũ | | |
|--------------------------------------|--------------------------|-------------------------------|---|--|
| 袋 🎂 | Account | | | |
| Recommendations | 名, Sign-in, s | ecurity & PIN E | Payment & billing | |
| Account | ල Linked so | cial accounts E | E Subscriptions | |
| Devices & connections Preferences | 🔒 Privacy & | online safety റ്റ | දිදි Family settings | |
| Accessibility | ද ^ද Content r | estrictions | Account Privacy & o | nline safety for |
| | | | Xbox privacy App privacy Message safety | Manage the privileges and permissions for your Xbox profile. |
| | | | Data collection | |
| Account Privad | cy & online | safety for | | |
| Child defaults More private | 0 | You have cust on the left. | tomized your privacy settings. To | p return to one of the defaults selec |
| Teen defaults Moderate | 0 | | | |
| Adult defaults More social | 0 | | | |
| | | | | |

them

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Contact preferences

View details & customize

Custom

0

Xbox Privacy

If you decided to customize your settings vs choosing the default options there are several sub-options to review. The first is the "Online Status & History" where you can change how others see you online. You have the option to choose "Everybody," "Friends," or "Block."

| Account Online status & history for | | | | |
|--|--|-------------|--|----|
| Others can see if you're online Decide who can see that you're online and which game or app you're using. | Others can see what you're watching or listening to Decide who can see the live T and on-demand videos you're watching and the music you'r listening to right now. If you block online status, this is also blocked. | V e o | Others can see your game a app history Decide who can see your gan and app history. | ne |
| Evervbody Friends | Friends | ~ | Block | ~ |
| Block | | | | |

The second is the account "profile" where you can change additionally information about your profile and who can see it.

| Account Profile for | | | | |
|--|---|--|--|---|
| Others can see your Xbox profile details Decide who can see your Xbox profile bio and location. | See other people's Xbox profiles Decide whether you can view other people's Xbox profiles, which might include their game history and achievements, bio, and other personal info. | How you look Your name is from your Microsoft account and is used to identify you across a broad range of Microsoft products and services. | Real name Decide who can see your real name. | You can share content made using a connected camera Share outside of Xbox any content you create with a connected camera. |
| Friends 🗸 | Everybody 🗸 🗸 | Edit name | Friends 🗸 | Block 🗸 |
| | | | | |

Xbox Privacy

More options are the account "Friends & Club," "Communication and Multiplayer" and "Gaming Content" settings. Read each section and decide to select "Allow" or "Block;" "Everyone," "Friends," or "Block" based upon the dropdown menu options.



The final selections are "Sharing outside of Xbox" or "Buying & Downloads" Read each section and decide to select "Allow" or "Block," based upon the dropdown menu options.

| Account Sharing outside of Xbox | | |
|---|--|--|
| Others can share your content to social networks Decide who can share your Xbox content to experiences outside of the Xbox network. | You can share outside of Xbox Share your Xbox content to experiences outside of the Xbox network. | |
| | Block V | |

| Account Buy & download |
|--|
| Ask before buying |
| Turn this on to be asked for your PIN or Microsoft account authorization before buying something. |
| If you turn this off, you can make purchases without that step. |

App Privacy

Once you navigate to the "App privacy," you can modify eight different privacy settings. Review each setting and determine if you want to enable it or not. Each are enabled with the "Check" of the box.

| Account Privacy & o | nline safety for |
|---------------------|---|
| Xbox privacy | Control what certain apps are allowed to do with your data. |
| App privacy | |
| Message safety | |
| Data collection | |

Account App privacy for Control what certain apps are allowed to do with your data. Account General settings for General Account info Location Contacts Turn on SmartScreen Filter to Let apps use my advertising ID for experiences across apps check web content (URLs) that (turning this off will reset your apps use. This setting applies to Camera Calendar . חו all users on this Xbox console. Microphone Email Enable advertising ID Use SmartScreen



App Privacy

Review each setting and determine if you want to enable it or not. To enable "Check" the box.





Message Safety

Once you navigate to the "Privacy & online safety" screen, you can choose between four options; Xbox Privacy, App Privacy, Message Safety, & Data Collection. Select "Message Safety" and "Select" the safety level of preference.

| Account Privacy & or | nline safety for | |
|----------------------|--|--|
| Xbox privacy | Apply content filtering to the messages you receive. | |
| App privacy | | |
| Message safety | | |
| Data collection | | |
| | | |

Account Message safety for These settings control which content will be hidden in messages you receive. About safety levels Text in received messages Text in message requests Media in received messages Media in message requests Web links in received messages You can view hidden content Decide to allow yourself to bypass message filters and look at filtered content. Decide how much filtering you Decide how much filtering you Decide how much filtering you want on the images, videos, and Decide how much filtering you Decide how much filtering you want on the text in message want on the text in messages you want on the images, videos, and want on web links in messages animated content in message requests—that is, messages from receive requests-that is, messages from animated content in messages you receive people not on your friends list. you receive Text that might be more offensive people not on your friends list. Links that might be more Text that might be more offensive than the selected level will be Media that might be more than the selected level will be offensive than the selected level automatically hidden from you offensive than the selected level will be automatically hidden from Media that might be more automatically hidden from you. will be automatically hidden from offensive than the selected level vou will be automatically hidden from Unfiltered vou. Mature Media Choose option Choose option Choose option Choose option Choose option Friendly Block all Block all Block all

Data Collection

Once you navigate to the "Privacy & online safety" screen, you can choose between four options; Xbox Privacy, App Privacy, Message Safety, & Data Collection. Select "Data Collection" and "Block" the sharing of optional data.

| Account Privacy & online safety for | | Account Data collection for | | |
|-------------------------------------|--|---|------------|--|
| | | You can share optional data | Learn more | |
| Xbox privacy | Review your choice for sending optional data about your console use. | Send Microsoft optional diagnostic and usage data about your console. | | |
| App privacy | | This includes app and feature use and enhanced error reporting, to help improve console | | |
| Message safety | | performance, troubleshooting, and more. | | |
| Data collection | | | | |

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Linked Social Accounts

Once you navigate to the "Account" screen, then into the "Linked social accounts" you can view if there are any liking accounts with "Discord," "Reddit," "Steam," or "Twitch." It is possible to de-link the accounts under each separate social media program.

| ● Ri G A Sy D A | ecommendations eneral ccount ystem evices & connections references ccessibility | R Sign-in, security & PIN ∞ Linked social accounts ∴ Privacy & online safety R ^A Content restrictions | Payment & billing Subscriptions Star Family settings Remove accounts | |
|---|---|--|--|---|
| Account Linked Social Link on mobile Linking your social accounts is easier on mobile! Use this QR code to download the Xbox app. or if you have it already, send a notification to your phone. | Accounts for Not linked | Reddit • Show Reddit's icon on your profile | Steam • Show Steam's icon on your profile • See friends from Steam who've linked to Xbox | Twitch • Show Twitch's icon on your profile • Live stream from your console |
| Send phone notification | Link | Link | Link | Link |
| | Cor | tent Restriction | าร | |

| 段 🍅 | Account | | Account access to content & apps |
|--------------------------------------|---|-------------------|--|
| Recommendations General | 名。 Sign-in, security & PIN | Payment & billing | Access to content & apps Appropriate up to age 13 |
| Account System | Cinked social accounts | Subscriptions | For ages 13 and up PG-13 Movies For ages 13 and up |
| Devices & connections Preferences | 🔒 Privacy & online safety | 段 Family settings | FG TV For ages 9 and up Music |
| Accessibility | $\alpha_{\rm B}^{\rm A}$ Content restrictions | R Remove accounts | For all ages For ages 13 and up |

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Family Setting

Once you navigate to the "Account" screen, then into the "Family Setting" you can create system access restrictions. With this turned on it will limit content, screen time, and the ability to create new profiles.

| 鐐 🌜 | Account |
|--------------------------------------|---|
| Recommendations General | Sign-in, security & PIN 🗖 Payment & billing |
| Account System | Linked social accounts Subscriptions |
| Devices & connections Preferences | ြာ Privacy & online safety ဆို Family settings |
| Accessibility | $\mathcal{A}_{\mathbb{A}}^{\mathbb{A}}$ Content restrictions $\mathcal{A}_{\mathbb{A}}$ Remove accounts |

Account Family settings

| My sign-in, security & PIN | Your sign-in, security & PIN Protect your account from unauthorized activity |
|----------------------------|--|
| Manage family members | △ Your sign-in is not protected ✓ Your PIN is set △ Your purchases do not require a PIN or account credentials |
| Family on the web | Changing your account settings does not require a PIN or account credentials Launching Microsoft Edge does not require a PIN or account credentials Access restrictions |
| Access restrictions | Prevent workarounds through signing out or making new accounts. Access PIN is not set Adding new profiles is not blocked Removing profiles is not blocked Console crastin is not blocked Console crastin is not blocked Signed out access to content is not restricted |

System Access restrictions

| ate an access PIN to enable sole use for actions you want | | lf o a |
|--|--|--------------|
| ple who know the PIN will be | | o Ti |
| ose, even if they don't have Kbox profile. | | 5 5 8 |
| | | ŭ |
| te an access PIN | | |
| | | |

If a profile on this console has limits on content or screen time, set content access to Restricted. Also, turn off the option to add and create new profiles.

Together, these steps prevent someone bypassing their limits by staying signed out while using game & apps, or signing in using an alternate profile.

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