

ADVANCED SPECIAL OPERATIONS TECHNIQUES MANAGERS COURSE (ASOTMC)

SCHOOL CODE: 331

Course Code: 2E-F272/011-F111

Course Duration: 5 Weeks

1. COURSE INFORMATION

a. **PURPOSE:** Provide USSOCOM units with the information necessary to prepare students for attendance to the Advanced Special Operations Techniques Managers Course (ASOTMC).

b. **SCOPE:** This memorandum covers the administrative requirements for the ASOTMC. This document is UNCLASSIFIED. The term ASOTMC used in this memorandum is a general description of the techniques, tactics, and procedures taught during the course. This memorandum facilitates the proper preparation of the individual, his equipment, orders, and other prerequisite information for attendance to the course.

2. GENERAL

a. The ASOTMC trains and educates qualified ASOT Level IIIs to effectively manage Advanced Special Operations Techniques and perform duties as an operational control element in support of geographic combatant commanders, US ambassadors, and other agencies as directed.

3. **COURSE INFORMATION.** The ASOTMC is a classified course of instruction conducted at the Volckmann Facility in Fayetteville, North Carolina.

4. STUDENT INFORMATION

a. **STUDENT PREREQUISITES.** Students must meet the following prerequisites prior to attending the course:

(1) Must be a graduate of the Advanced Special Operations Techniques Course and current in accordance with USSOCOM Directive 525-5.

(2) Must have a minimum of three years operational experience as an ASOT Level III.

(3) Grade of E7-E9, W1-W5, O4-O5 or GS12-GS15

(4) Possess TS-SCI clearance with indoctrination for SI/TK/G/HCS. All clearances will be verified by the 1st SWTG (A) S-2. Individuals without a verified clearance will not be admitted to the course.

(5) All students must report with an established and active AKO-S or equivalent account for non-army. If students do not have access to the AKO-S portal, they must send their

names and to the ASOTMC Cadre and all attempts will be made to have these students sponsored for AKO-S accounts during the course.

(6) Must meet the Army height and weight standards in accordance with AR 600-9.

5. **MEDICAL:** ASOTMC is a mentally demanding course with long periods of sitting behind a computer with numerous reading/ writing and PE's. You must NOT be on any prescription medication that will interfere with your ability to conduct any part of the course. If you are on any prescription medication or have had a change in physical condition since last physical exam, a DA 7349 must be submitted to the SWCS Surgeons Office prior to your arrival at the course.

6. **CLOTHING AND EQUIPMENT.**

a. Students are required to wear civilian clothing throughout the course.

(1) Business casual clothes (collared shirts/slacks) (daily uniform) enough to support 4 weeks.

(2) Minimum of one business suit (required for briefings).

(3) Roughs – During the course, students will travel to off-post sites for briefings and hand-on training.

(4) Seasonal civilian physical fitness training clothing.

b. Refer to USASOC Regulation 700-84, Civilian Clothing Allowance (CCA) for guidance on CCA request and approval.

7. **GROOMING STANDARDS.** Students will maintain grooming standards in accordance with their respective service standards and at no time during the course are relaxed or modified grooming standards authorized.

8. **FUNDS.**

a. Students will report to the ASOTMC with an active U.S. Government Corporate Credit Card with a minimum \$4,500.00 Credit Limit and a \$500.00 Cash Advance Authorization.

b. Credit limits and cash advance authorizations must be completed and approved by parent units prior to course attendance. The Fort Bragg Finance office cannot provide student travel advances.

9. **TRAVEL ORDERS.** All students attending will need travel orders with per diem variations authorized due to training conducted in and around the Fayetteville area.

10. **BILLETING.** Students are required to secure their own lodging for the duration of the course in Fayetteville, NC.

11. **MESSING:** Students should be placed on full per-diem. The Volckmann Facility is located approximately 14 miles from Fort Bragg. There are no appropriated fund dining facilities available or close enough for students to use during the course.

12. **TRANSPORTATION.**

a. Rental cars. Students require their own means of transportation: POV or rental vehicle. One rental vehicle per two students arriving from the same permanent duty station will suffice, provided they reside in the same lodging location. Note: Amendments to orders may be necessary if the student who is authorized the rental vehicle is released from the course prior to graduation. Sending commands should support rental cars for those who must fly.

b. Airline tickets. Parent units must provide personnel with airline tickets to and from the course location as per TDY travel orders.

13. **REPORTING INSTRUCTIONS.**

a. Volckmann Facility (USASOC Overflow Annex) - 3036 Gillespie Street, Fayetteville, NC 28306-7103. The Volckman facility is located 1.5 miles from Fayetteville Airport and 81 miles from Raleigh Durham International Airport.

b. Reporting. All students will report to the main entrance located on the south side of the building (next to the large power drill statue) at 0800 on the first day of the course with the following:

- 1) Dressed in appropriate civilian attire.
- 2) Military ID card
- 3) TDY orders

14. **PROCEDURES FOR REQUESTING WAIVERS.** Anyone attempting to get acceptance into the ASOTMC who does not meet all the prerequisites or does not possess a waiver will be immediately recommended for drop from the course. Waivers requests must be submitted through G3 USAJFKSWCS, ATTN:AOJK-OP. Waiver requests must be received at the above headquarters NLT 30 days prior to the class start date. Students must have approved waivers in their possession at class in-processing.

15. **CONTACT NUMBERS**

- a. 6th BN, 1st SWTG: 910-908-4544, 910-908-4542
- b. A/6/1: 910-908-5128
- c. ASOTC: 910-908-5182; 910-908-5198